



Vermont Recreation and Parks Association

Unsung Hero of the Year Award

This award recognizes laypersons or professionals who have demonstrated consistent or outstanding service in their community and whose commitment has been in furthering the field of parks, recreation, and/or cultural and community services through excellence, service, and execution of their talents and skills. *Nominees do not need to be a member of VRPA; however, the nominator must be a current VRPA member.*

The information to be included with the **Award Nomination Form** is listed below. The nominator may wish to provide this written information on a separate piece of paper or as an attached resume from the nominee. **Your submission will be evaluated on the basis of the information provided; please be thorough.**

Selection Criteria:

- Contributed a needed service to the community or field of parks, recreation, and/or cultural service.
- Involvement was active.
- Initiated a new program(s) or activities and used innovative methods to solve problems.
- Amount of time devoted to the activity or service was significant.
- Activity or service produced positive changes and provided examples for other groups.
- Please include photographs, newspaper articles, letter of support or any other material that you feel are relevant in considering your nomination.

Submission procedures:

Complete the two attached nomination forms. Please submit nominee forms to:
Andrew Cappello, Awards Chair, at acappello@newportrecreation.org.

Notification:

The member submitting this nomination will be notified if their nominee has been selected to receive this award approximately two weeks before the VRPA Annual Meeting. *They shall be responsible for making arrangements for their nominee, if chosen winner, to be present at the VRPA Annual Meeting on May 8, 2018 in Quechee to receive the award.* Every effort should be made to keep this selection confidential so that it can be announced at the meeting. The member nominating the recipient may also be responsible for assisting the awards committee in gathering any additional information which may be needed for the presentation of the award.

Deadline for submissions: March 30, 2018



Nomination: VRPA Unsung Hero of the Year Award (page 1 of 2)

I would like to nominate the following person for the Unsung Hero of the Year Award. I have carefully reviewed the criteria for this award and verify that this nominee is eligible.

Nominee

Name: _____

Agency/Organization: _____

Address: _____

Telephone: _____

Email: _____

Nominator

Name: _____

Agency/Organization: _____

Address: _____

Telephone: _____

Email: _____

Return Form To:

Andrew Cappello, Awards Chair
Newport Parks & Recreation Department

acappello@newportrecreation.org

802 334-6345

Deadline for submissions: March 30, 2018



Nomination: VRPA Unsung Hero of the Year Award (page 2 of 2)

Please fill out this form with information regarding your nominee's work related to this award. This form provides the awards committee with the information it needs to equitably judge all nominations. You may use additional sheets to provide the committee a comprehensive and unique insight of the nominee. Thank you.

Name of Nominee _____

Department/Agency _____

Community _____ State _____ Zip _____

How did this person contribute a needed service to the community or field of parks, recreation and/or cultural service?

Describe the amount of time/service given by the nominee.

Describe the work/service done by the nominee.

How did the activity/service produce positive changes and/or serve as an example to other groups?

Please include photographs, newspaper articles or any other material that you feel are relevant in considering your nomination.

**PLEASE FOLLOW THIS FORMAT IN DEVELOPING YOUR NOMINATION.
YOU ARE NOT LIMITED TO THIS SPACE.**

Deadline for submissions: March 30, 2018